# CAERWENT COMMUNITY COUNCIL

Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD Tel: 01291 424802 Email: clerk@caerwentcc.com

# Dear Councillor

You are hereby summoned to attend the **Annual General Meeting** of Caerwent Community Council
10<sup>th</sup> May 2018 at 7.00 p.m.

in the Burton Homes Hall, Caerwent, for the purpose of transacting the following business

Laraine McKeon Clerk to the Council

- 1. APOLOGIES
- 2. APPOINTMENT OF CHAIR
  (Chair to Sign Declaration of Acceptance of Office)
- 3. ELECTION OF VICE CHAIR
- 4. WELCOME NEW COUNCILLOR (to sign Declaration of Acceptance of Office)
- 5. 15 MINUTES PUBLIC PARTICIPATION
- 6. PRESENTATION FROM MICHAEL JONES, RURAL PROGRAMMES MANAGER, MCC, re Grant funding available for Monmouthshire's broadband and renewable energy projects
- 7. MONTHLY POLICE REPORT
- 8. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
- 9. CHAIR'S ANNOUNCEMENTS
- 10. CONFIRMATION OF MINUTES OF MEETING HELD 12th APRIL 2017
- 11. APPOINTMENT OF REPRESENTATIVES Council to appoint to representative bodies
- 12. ANNUAL REVIEW OF COUNCIL POLICIES:
  Standing Orders
  Risk Management & Procedures Policy
  Complaints Policy
  Unacceptable Actions of Individuals Policy
  Retention of Documents Policy (to be revised)
  FOI Publication Scheme

Local Resolution Protocol Policy Local Government Pension Scheme Employer Policy Health & Safety Policy

# 13. GENERAL DATA PROTECTION REGULATIO

To consider adoption of new policies/documents in relation to GDPR:

Data Audit Schedule
Retention of Documents Policy (revised)
Privacy Notice
Information & Data Protection Policy
Social Media & Electronic Communication Policy

To note Welsh Government advice re Data Controller position

#### 14. ANNUAL REVIEW OF INSURANCE COVER

### 15. PLANNING

To consider planning applications received after despatch of agenda

# 16. ADDITIONAL DOG WASTE BIN FOR THE VILLAGE OF LLANVAIR DISCOED

To consider at a cost of approximately £100 for bin plus £3.75 per week re emptying

# 17. RED TELEPHONE BOX, HIGHMOOR HILL

To consider if any spare parts are required

# 18. MCC CONSULTATION - REVIEW OF ADDITIONAL LEARNING NEEDS AND INCLUSION SERVICES IN MONMOUTHSHIRE

# 19. TO RECEIVE REPORTS

Clerk's Report Social Media Report Play Area Inspection Report

# 20. CORRESPONDENCE

Gwent Beekeepers Association Rehoming Service One Voice Wales – A Guide to their services

### 21. FINANCE

To consider balances/payment and approval as per finance schedule dated May 2018

To note new salary award as per NALC briefing w.e.f. 1 April 2018

# 22. HIGHWAYS/RIGHTS OF WAY

To report any highways/rights of way issues

### 23. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

# 24. ITEMS FOR NEXT MEETING