

**CAERWENT COMMUNITY COUNCIL**  
Mayfield, Pill Row, Caldicot, Monmouthshire, NP26 5JD  
Tel: 01291 424802 Email: clerk@caerwentcc.com

Dear Councillor

You are hereby summoned to attend the  
**Annual General Meeting of  
Caerwent Community Council  
9<sup>th</sup> May 2019 at 7.00 p.m.**  
in the Burton Homes Hall, Caerwent,  
for the purpose of transacting the following business

Laraine McKeon  
Clerk to the Council

1. **APOLOGIES**
2. **APPOINTMENT OF CHAIR**  
(Chair to Sign Declaration of Acceptance of Office)
3. **ELECTION OF VICE CHAIR**
4. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
5. **15 MINUTES PUBLIC PARTICIPATION**
6. **CHAIR'S ANNOUNCEMENTS**
7. **CONFIRMATION OF MINUTES OF MEETING HELD 11th APRIL 2019**
8. **APPOINTMENT OF REPRESENTATIVES**  
Council to appoint to representative bodies
9. **ANNUAL REVIEW OF COUNCIL POLICIES:**  
Standing Orders  
Financial Regulations  
Risk Management & Procedures Policy  
Complaints Policy  
Unacceptable Actions of Individuals Policy  
Retention of Documents Policy  
FOI Publication Scheme  
Local Resolution Protocol Policy  
Local Government Pension Scheme Employer Policy  
Health & Safety Policy  
Privacy Notice  
Information & Data Protection Policy  
Social Media & Electronic Communication Policy
10. **ANNUAL REVIEW OF INSURANCE COVER**

**11. MONTHLY POLICE REPORT**

**12. PLANNING**

**2019/00413 The Coach & Horses Inn, Caerwent**

Retrospective planning application for existing garden play equipment

**2019/00220 Northgate House, Caerwent**

Change of business use from bed/breakfast to private day nursery

**To consider any planning applications received after despatch of agenda**

**To note monthly enforcement lists**

**13. TO RECEIVE REPORTS**

**Clerk's Report**

**Social Media Report**

**Play Area Inspection Report**

**14. CORRESPONDENCE**

One Voice Wales Training Courses Available

Abergavenny Town Council – proposed change to dog waste bin emptying

**15. FINANCE**

To consider balances/payment and approval as per finance schedule dated April 2019

**16. HIGHWAYS/RIGHTS OF WAY**

**17. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES**

**18. ITEMS FOR NEXT MEETING**